

JAYASHREE BASKER

MANAGER ON DUTY

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PROFESSIONAL EXPERIENCE

DUTY MANAGER ADMIN & OPERATIONS | 2023-2025- CHETTINAD SUPER SPECIALITY HOSPITAL INTENSIVE CARE UNIT

- Leading and Managing ICU Nursing, Facility Teams by providing Guidance ,support and performance Evaluation Reports.
- Foster a Positive working environment that promotes team work ,professional development and staff relation.
- Develop and implement policies and procedures to enhance ICU -Operations.
- Manage Daily ICU operations ,including patient Admissions, discharges and transfer for all In-patient across .
- oversee the budget and regulatory standard accreditation requirements.
- **Collaboration with Physicians and other Healthcare professionals to develop and implement individualized patient care plans**

QUALITY IMPROVEMENT:

- Implement and monitor quality improvement Initiatives to enhance patient safety and care.
- collect and analyze data for every month end to relate patient outcome and standardization
- Regular team meetings to discuss performance metrics and improvement strategies

CARDIAC AND CARDIO-THORACIC DEPARTMENT

IMMENSE PLEASURE AND GRATITUDE TO WORK ALONGSIDE WITH DR.SANJAY THEODRE AND DR.SIVA MUTHUKUMAR

- Assisted and Co-ordinated with Cardiac surgery teams ensuring smooth pre-operative ,Intra -Operative and post -Operative workflow.
- **SCHEME process and documentation works**
- **CARDIOLOGY AND CARDIO THORACIC SURGERY PLANS AND FINNACIAL COUNSELLING**

SKILLS

MS OFFICE

DATA ENTRY, EXCEL

- For reconciliation and Documentation

FAMILIARITY WITH HOSPITAL ERP SYSTEM

- Proficient in using HIS or HIMS for generating daily reports

EDUCATION

SRM MEDICAL COLLEGE AND RESEARCH INSTITUTE | 2020-2022

Master of Hospital Administration

- GPA: 7.5
- Involvement in Leadership oriented Skills & Academics
- Recognition for Extended Research Paper

WOMENS CHRISTIAN COLLEGE | 2017-2020

Nutrition and Dietetics Food service Management

- GPA: 8.0
- Editor-in-Charge, YI Club Member
- President Batch 2017

CERTIFICATES

SIX SIGMA

SRM MEDICAL COLLEGE

Risk Management and Mitigation

SRM MEDICAL COLLEGE

NUTRITION WELLNESS SPEAKER

WOMENS CHRISTIAN COLLEGE

ENTREPRENEURSHIP- PROGRAM

WORLD ENTREPRENEUR ASSOCIATION
