

Mohanram A B

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Career Objective

MBA graduate specializing in Finance and Human Resources with 1 year of experience as an Accounting Associate. Seeking an opportunity to apply my knowledge in invoice processing, vendor management, reconciliation, and financial operations.

Professional Experience

- Accounting Associate – First American India Pvt Ltd (May 2025 – Present)
- Process and verify invoices, financial documents, and payment-related records with high accuracy.
- Support accounts payable operations including invoice validation and documentation review.
- Coordinate with internal teams to resolve invoice discrepancies and payment issues.
- Maintain accurate financial records and ensure compliance with company policies and procedures.
- Communicate with stakeholders and vendors regarding payment clarifications and process updates.
- Manage multiple tasks and deadlines effectively in a fast-paced corporate environment.

Key Skills

- Accounts Payable Operations
- Invoice Processing
- Vendor Coordination
- Financial Documentation
- Reconciliation Support
- MS Excel
- Analytical Thinking
- Attention to Detail
- Communication
- Time Management

Education

- MBA – HR & Finance | Mahendra Engineering College, Namakkal | 2023–2025 | CGPA: 8.53
- B.Com | Government Arts College (Autonomous), Salem | 2020–2023 | GPA: 7.1