

BOBBY SHARAN

Address: Villupuram, Tamil Nadu

LinkedIn: [linkedin.com/in/dr-b-bobby-sharan-](https://www.linkedin.com/in/dr-b-bobby-sharan-1616b8237/)

Phone Number: +91 9150179011

[1616b8237/](#)

Email Address: bobbysharan454108818@gmail.com

PROFESSIONAL SUMMARY – Dental surgeon clinician with over 3 years of clinical expertise and experience, applying for assistant manager medical services role at MGM Healthcare. Focused professional specialized in patient education and care, managing daily operations, maintaining patient care workflows, act as liaison between hospital staff and administration staffs

➤ **KNOWLEDGE**

- ✓ Medical reports
- ✓ Lab and diagnostics reports
- ✓ Radiology reports
- ✓ Discharge summary
- ✓ Case sheets
- ✓ Insurance
- ✓ Clinical research
- ✓ NABH
- ✓ JCI
- ✓ Biomedical waste management
- ✓ Inventory control
- ✓ Essential documents maintenance
- ✓ HIPAA
- ✓ Ethics
- ✓ QA and QC
- ✓ CAPA
- ✓ SOP
- ✓ Regulatory authorities
- ✓ Clinical trials and research
- ✓ Medical terminology
- ✓ Literature search and review(PubMed , Google scholar)
- ✓ Regulatory compliance tracking and monitoring
- ✓ Protocol compliance
- ✓ Lab sample and equipment handling
- ✓ BLS
- ✓ Safety and efficacy of therapies

➤ **TOOLS**

- ✓ Microsoft office suite (MS Word, MS Excel, PowerPoint presentations)
- ✓ Documents management systems (EMR ,EDC ,CTMS)

➤ **SKILLS**

- ✓ Problem solving skills
- ✓ Cross functional collaboration (OT , ICU, OP, IP)

- ✓ Query resolutions
- ✓ Teamwork
- ✓ Leadership
- ✓ Relationship building
- ✓ Time management
- ✓ Organizational skills
- ✓ Active listening
- ✓ Proactive learner
- ✓ Empathetic communication
- ✓ Multitasking
- ✓ Data analysis and interpretation
- ✓ Attention to Detail
- ✓ Fluency in verbal and written English and Tamil (Communication skills)
- ✓ Documentation control

WORK EXPERIENCE

Dental Surgeon

Baashyam Dental clinic

January 2022 – August 2025

- Exclusively involved in explaining dental patients A to Z about the diagnosis and treatment planning .
- Resolving patient queries
- Biomedical waste management
- Daily clinical operations
- Appointment schedule and follow-up with patient
- Phone communication
- Dispensing medications
- Sterilization and infection control

EDUCATION

- **Cliniminds**
Advanced Post Graduate Diploma in Clinical Research, Pharmacovigilance and Clinical data management
- **Medical and scientific writing (Medwriters)**
- **Adiparasakthi Dental college and Hospital**
Bachelor of Dental Surgery (2015-2021)

HANDS ON TRAININGS AND INTERNSHIPS

- **Hands on training at Christian Medical College nephrology department observership as associate research officer in investigator initiated clinical trial. (Type 2 diabetes study drug)**
March 2026- April 2026
 - Exclusively involved in Informed consent process. Enrolled patients (Patient recruitment) according to inclusion and exclusion criteria.
 - Exclusively involved in explaining about the clinical trial study drug and obtained Informed consent collecting data from patients and involved in electronic data capture and regular follow-up with patients

- Exclusively involved in project coordination , guiding nurses , lab technicians
- Exclusively guiding patients to lab test, pharmacy medications.

- **Built AI dental models in Soul AI**

- **Dental senior internship at Villupuram mundiyambakkam government hospital dental department .**

- Exclusively involved in analyzing CT images of oral cancer patients, trauma cases
- Tobacco cessation counseling
- Insurance
- Dental diagnosis and treatment planning
- Sample handling