

SREERAG S

Accountant | Junior Accountant | Accounts Assistant | Finance Executive | Accounts Executive

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PROFESSIONAL SUMMARY

Finance graduate with a Bachelor's degree in Commerce (Finance) and Diploma in Finance Management. Proficient in SAP FICO, Tally Prime, and Microsoft Excel (Pivot Tables, XLOOKUP, VLOOKUP, IF Functions). Knowledge of Bookkeeping, General Ledger, Bank Reconciliation, GST, Accounts Payable and Accounts Receivable. Seeking an entry-level opportunity to contribute to Accounts & Finance operations while continuously developing my professional skills.

EDUCATION

Diploma in Finance Management (DFM) Completed	2026
<i>G-TEC Computer Education, Kerala, IN</i>	
Bachelor of Commerce Finance	2021 – 2024
<i>Sree Neelakanta Government Sanskrit College, Pattambi, Kerala, IN</i>	
Higher Secondary Computer Commerce	2019 – 2021
<i>HSS Peringode, Kerala, IN</i>	
All India Secondary School Examination (Class X) CBSE	2019
<i>Kendriya Vidyalaya, Anna Nagar, Chennai, Tamil Nadu, IN</i>	

SKILLS

Financial Reporting & Disclosures: Academic knowledge of US GAAP, IFRS and financial reporting principles.

Financial Efficiency & Performance: Understanding of cost behavior, standard costing, performance measurement, and variance analysis through academic training.

Process Audit & Internal Controls: Academic understanding of internal controls and COSO framework.

Accounting Software & Tools: Proficient in Tally Prime, SAP FICO, Microsoft Excel (Pivot Tables, VLOOKUP, XLOOKUP, IF Functions, Dashboards), and Google Workspace.

Core Accounting Operations: Knowledge of Bookkeeping, General Ledger, Bank Reconciliation, GST Compliance, and Accounts Payable & Accounts Receivable (AP/AR).

Professional Attributes: Analytical thinking, attention to detail, problem-solving, root-cause analysis, documentation, teamwork, and communication skills.

ACADEMIC PROJECTS

Impact of GST Implementation on Retail Businesses

Pattambi, Kerala, IN

- Conducted a primary research study on the impact of GST implementation among 38 retailers across FMCG, textiles, hotels, medical, and jewellery sectors in Pattambi Municipality.
- Assessed GST awareness, compliance challenges, pricing strategies, and the overall impact on retail business operations.
- Identified that GST improved tax transparency and reduced cascading tax effects while highlighting compliance requirements for small retailers.

CERTIFICATIONS

• Diploma in Finance Management (DFM) – G-TEC Computer Education | 2025 - 2026

- SAP FICO
- Tally Prime

LANGUAGES

- English, Malayalam, Tamil, Hindi