

NIRMAL KUMAR N

OBJECTIVE

During my career, I developed an interest in the financial and analytical side of business, particularly working with data, business performance and decision-making. I have therefore decided to build my long-term career in finance. I am currently strengthening my skills in Excel, accounting, financial analysis and reporting, and I am looking for an opportunity in an MNC where I can apply these skills and grow in the finance function.

EXPERIENCE

- Am working in kriya software in back end operations and working with datas

21/09/2025 - 31/06/2026
- Manage and process business data accurately in backend systems. Verify, update, and maintain records to ensure data quality. Perform data entry and data validation with attention to detail. Support daily backend operations and meet assigned deadlines. Coordinate with internal teams to resolve data-related issues. Ensure accuracy, confidentiality, and compliance while handling information.
- Accounts and Purchase Coordinator**
Imprinta

11/11/2024 - 31/08/2025
- Coordinated with suppliers and customers regarding purchase orders and deliveries. Responded to vendor inquiries through phone and email. Maintained accurate records in ERP systems. Resolved payment and invoice-related issues professionally. Worked with multiple departments to ensure smooth operations. Managed documentation while meeting strict deadlines.
- Territory sales Executive**
Asian Paints

01/05/2024 - 31/07/2024
- Built strong relationships with retailers and customers. Assisted customers with product information and recommendations. Resolved customer concerns professionally. Achieved sales targets through excellent communication. Conducted regular customer follow-ups. Collected customer feedback to improve service quality

CONTACT

- 4/8/47, gopuram colony reserve line sivakasi
- 6385448567
- nk0306022002@gmail.com

SKILLS

- Quite good knowledge in Microsoft tools like Excel, Word & power point & presentation skills
- Financial Reporting & maintain the invoices with the day by day and maintain the purchase order and frequently follow up the status in Imprint its my major role
- ERP Systems maintained the vendor master data and updated purchase records within the ERP system & Co-ordinated with finance and procurement teams to ensure accurate data entry and transaction processing
- Quite good Communication skills and technical knowledge
- Maintain good relationships with suppliers & verify payment details before processing & follow company payment schedules.

ACHIEVEMENTS & AWARDS

EDUCATION

M.B.A

2024

Mepco schlenk engineering college sivakasi
75%

B.com

2022

Ayya Nadar janaki Ammal College sivakasi
60%

PROJECTS

A study on Volatility of selected Mutual fund schemes

Summer Project (Finance - PG) at Shriram Mutual Funds: "A Study on Volatility Weighted Performance Analysis of Selected Mutual Fund Schemes.Using the indicators like par graphs and pie charts & mean conducted with various analysis tools to identify the best scheme with a ranking proposal this ranking is done with 50 equity, debt, and hybrid mutual fund schemes' returns over benchmark indices. Before the investors invest in any funds they must known the volatility of the funds

A study on consumer products towards snacking products

Main Project (Marketing - PG) at Arvind Chettinad Snacks: "A Study on Retailers' Perception Towards Snacking Products." The objectives of this study are, to map critical success factors from the retail perspective that may affect sale of snacking products, to identify major brands and their respective positions as perceived by traditional retailers of the snacking product category, and to find out the availability of various snacking brands with the retail outlet. Based on my study in snacking products the local brands plays a vital role in the origin of the areas like urban areas & the electronic cities like Madurai like that branded products plays a vital role based on the location its differs

In my schooling days also am in Athletics I got some medals in zone,and District levels competitions

In my UG days I got some medals in intra college meet in maime and communication oriented events

I completed a NPTEL certification courses in Marketing and possess towards to improve my skills and knowledge

LANGUAGES

Tamil -Native language

English-Professional working
Proficiency